

Wedding day timeline

Your complete planning guide | premium edition

Couple:

Date:

Ceremony time:

Guest count:

Time	Event	Notes & tips
08:00	Bridal party – hair & make-up begins	Allow approx. 45 mins per person; the bride goes last.
10:30	Photographer & videographer arrive	Getting-ready, detail close-ups (rings, dress, florals) and candid moments before the ceremony begin here.
12:00	Bride gets dressed/quiet moment	The first look – with bridesmaids or a parent. Build in a 20-min buffer before you depart.
12:30	Depart for ceremony venue	Allow travel time plus a 10-min buffer. The guests should be seated at least 15 mins before the start.
13:00	Ceremony begins	Civil: ~25–35 mins, Church: ~45–60 mins, Symbolic: ~20–30 mins. Add a 10-min buffer afterwards.
14:00	Drinks reception & canapés	This is the easiest section to lose time in – assign a coordinator to keep things moving. Allow 75–90 mins.
14:15	Group & family photographs	Agree your shot list in advance. Ten to 15 group shots will take around 30–45 mins.
15:00	Couple portrait session	The blooming gardens and lawns make a stunning backdrop.
15:30	Guests transition to wedding breakfast	Ushers guide guests to their seats. Your toastmaster makes the announcement.
15:45	Wedding breakfast – starters served	A welcome speech or grace sets the tone. Ensure your DJ or band is briefed on the running order.

Time	Event	Notes & tips
17:00	Speeches	Father of the bride/groom/best man. Allow five to eight mins each, plus applause – up to 30 mins in total.
18:15	Room turnaround	A 30-min window to reset the space.
18:30	Evening guests arrive	Evening guests are welcomed from 6:30 PM.
19:00	First dance	Your band or DJ takes the cue from your MC. The floor opens to all guests straight afterwards.
20:00	Evening food served	Buffet, street food or bowl food – confirm the format and timing with the Regent’s catering team.
23:30	Last song/send-off	Coordinate your sparkler or confetti exit with the venue team. Bar closes at midnight; ensure transport is arranged.

Supplier contacts

Events coordinator:

Band/DJ:

Photographer:

Cake:

Videographer:

Florist:

Please note:

This timeline is a guide only. Times should be adapted to suit your specific wedding day.

Share it with every supplier at least four weeks in advance.

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